

# SnapPlus

Wisconsin's Nutrient Management Software

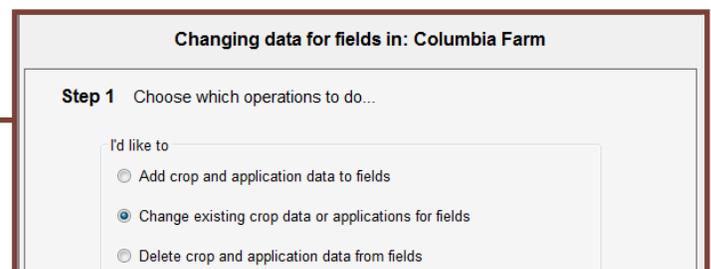
## Basic Concepts

### Changing Data using the Rotation Wizard:

You can use the Rotation Wizard to save time if you want to make changes to any cropping data or applications to fields. Before working with the wizard, go to **File** and click on **Save Snapshot**. Then if you make a mistake using the wizard, you can click on **Revert to Last Snapshot** to return to your original file.

1. Open the **Rotation Wizard** either from the Cropping Screen or from the Tools menu.

2. You are in Step 1 of the Rotation Wizard. Select the second option: Change existing crop data or applications to fields. Be sure that **Yes** is chosen to **Overwrite existing crop data**, then click **Next**.

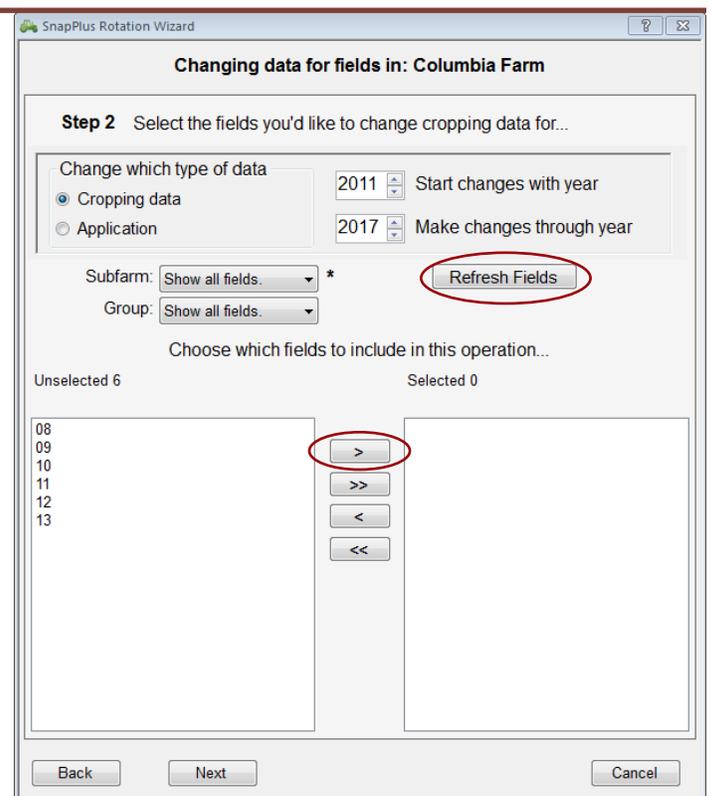


3. You are in Step 2 of the Rotation Wizard. At the top of the screen, you need to choose the type of data you wish to change. Choose **Cropping data** if you want to change things such as tillage, yield, or legume credits. If you want to change manure or fertilizer applications, choose **Application**.

Select the year that that you want to **Start changes with** and then select the year you want to **Make changes through**.

Next, choose if you would like to limit the changes to just fields within a subfarm, group or to show all fields. Click **Refresh Fields** to update the fields.

Then, choose the fields on the left and move them over to the right by clicking on the single arrow button. You can choose a single field or multiple fields depending on your needs, click **Next**.



#### 4. You are now in Step 3 of the Rotation Wizard

In this step, you need to tell SnapPlus what changes you want to make. The screen will look different depending on if you chose **cropping data** (top screen) or **application data** (bottom screen).

In both cases, the first step is to select the crop or cropping sequence you want to make changes to.

##### Change **cropping data** to

You can select from any of the pull-down menus to make changes. You can also change any Season notes by selecting **Add to existing** or **Replace existing** and then typing in the white box. When you are done, click **Next**.

##### Change **application data** to

Before you change any application data, you need to choose if you would like to

- 1) Add to existing apps
- 2) Delete existing apps first
- 3) Edit existing app rates

*Note that if you chose to Delete apps first, it will delete **all applications** from the chosen field for the chosen year, this includes any manure or fertilizer.*

Next, use the **plus sign icon** to add the new application data. The row will fill-in and you can use the pull-down menus to select the changes to Source class, Source name, Season, Spread method and Rate of the application. Use the **negative sign icon** to delete an application that you have added. When you are done, click **Next**.

The screenshot shows the 'Changing data for fields in: Columbia Farm' window. The title bar reads 'SnapPlus Rotation Wizard'. The main heading is 'Step 3 Change cropping data where ...'. Below this are three dropdown menus for 'Crop is', 'and prior crop is', and 'and two year prior crop is', all set to 'Any'. A checkbox option is present: '-- Check for this crop sequence in the fields and years selected --'. Below that, it states 'The selected years are 2011 to 2017.' A red box highlights the 'Change cropping data to ...' section, which includes dropdown menus for 'Crop', 'Irrigation', 'Season notes', 'Yield goal', 'Tillage', 'Soil test date', 'Stand density', and 'Stand height'. A 'Legume Credit Data' section is also visible with a note '( Only available with a prior legume crop )'. At the bottom are 'Back', 'Next', and 'Cancel' buttons.

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#### 5. You are now in the Confirm step of the Rotation Wizard.

Review the information listed to confirm if it's correct. If so, Click on **Apply & Continue** if you want to stay in the Wizard or **Apply & Exit** to return to the main screen. If you would like to make edits, click on **Back**.

To learn more, watch the video

**SnapPlus: Using the Rotation Wizard 2 - Making Changes**

[snapplus.wisc.edu/news-help/how-to-videos](http://snapplus.wisc.edu/news-help/how-to-videos)